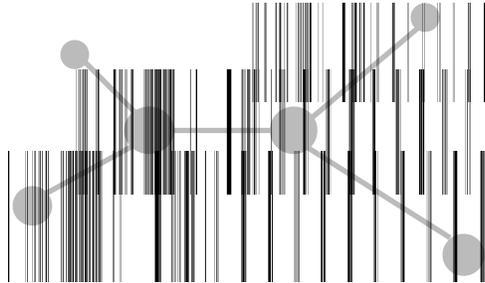


IRM Administrator's Report



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Abstract

A summary of the status of IRM administration.

Recommendation

For information only.

IRM Administrator's Report (as of October 18, 2001)

- 1138 IRM codes are assigned or reserved (57%), up from 1117 in May, 2001.
 - 676 of these codes have maintenance fees paid (59%, up from 44% in May, 2001). Prior to October 1, this was almost 80%, but on that date many IRM maintenance fees expired.
 - The expiration date of IRM code maintain fees has been changed from October 1, 2001 to one year following the date at which the first invoice was sent out.
 - No IRM codes have yet been reclaimed due to non-payment of IRM fees. However, 25 are in the "Owing" state (payment 6-12 months overdue). Another 144 are "Being Reclaimed" (12-18 months overdue). After 18 months without payment, the IRM codes will revert to "Unassigned".
 - Requests for codes that may become available due to non-payment will be handled strictly based on the first inquiry into their availability. A better policy may need to be developed.
 - No IRM code splitting has yet been implemented, although several scenarios requiring this have been discussed.
 - IRM emails are being distributed on approximately a 2 week schedule. Each time emails regarding new assignments, reservations or returns are circulated, IRM lists at <http://www.ifast.org> are updated.
 - Education and consultation regarding the IRM assignment process is ongoing, largely by responding to emailed inquiries.
 - The IFAST secretariat (particularly Megan Hayes) has been of great assistance, as well as the IFAST website management team, particularly Guadalupe Perez, in Mexico.
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